

Jessie Wowk Elementary School PAC Meeting Minutes

Monday, May 4th, 2026 In person @ Wowk library

Meeting called to order: 5:01pm

In Attendance: April, Arnold, Michelle, Belle, Joy, Charles, Candy, Victoria, Mabel, Natalie, Crystal

1. Welcome & Opening Remarks

- Reflections on connection, community, and supporting children
- Shared message from an Indigenous educator and mentor:
 - Adults are encouraged to “walk alongside children” and prioritize connection over control
- Appreciation expressed to PAC members and volunteers for their continued support of students and the school community

2. Approval of Previous Meeting Minutes

- Previous meeting minutes reviewed
- No objections or amendments raised
- Minutes approved

3. Treasurer’s Report / Budget Update

Current Account Balances

- General Account: \$37,482.71
- Playground Investment Account: \$25,263.28
- Gaming Account Remaining: \$2,650
- Outstanding cheques/vendor payments: approx. \$9,156

Playground Fund

- \$25,000 transferred from general funds in December 2025 into dedicated playground investment account
- Additional playground fundraising total currently approximately \$3,908, with more transfers pending

Gaming Grant

- Grant received: \$4,320
- Funds allocated toward:
 - Ultimate Frisbee program
 - Art Fun workshops
 - Wills Jams
 - Sports Day activities
- Remaining gaming funds must be used by mid-June 2026
- Gaming funds cannot be used toward playground expenses due to grant regulations

2026–2027 Gaming Grant Planning

- PAC discussing future activities to include in next year’s grant proposal

- K-pop dance workshops were suggested again due to strong student interest and positive staff feedback
- Additional activity ideas welcomed
- Goal is to align cultural programs with heritage months where possible (e.g. Asian Heritage Month)

4. Hot Lunch Program Updates

Student Volunteers

- Discussion regarding managing Grade 6/7 student helpers during hot lunch
- Concerns raised:
 - Too many students volunteering at once
 - Difficulty assigning roles fairly
 - Volunteer imbalance some days
- Suggestions:
 - Create a student volunteer sign-up system
 - Limit number of helpers per day/week
 - Continue using older students because they assist effectively with deliveries and name recognition

Universal Hot Lunch Program

- Program continues to run successfully
- Positive feedback: Reduced volunteer workload, students consuming healthy foods
- Some menu repetition noted
- Possibility of increasing frequency next year if funding continues
- Future federal expansion of school food programming discussed

5. Sports Day Updates

Schedule Clarification

- Sports Day will end at 1:45 PM
- Teachers will supervise students throughout lunch and activities
- Lunch procedures remain in place

Lunch & Food Plan

- Pizza hot lunch planned for Sports Day
- Extra pizza available for on-site purchase by families
- Freezies will be distributed at the end of the day

Supervision Changes

- Goal is to improve organization and supervision during lunchtime and transitions
- Parents may sign students out temporarily for picnic lunches during the lunch period

6. Walkathon Update

Event Date: Friday, May 22

Incentives

- Top two fundraising classes receive pizza parties
- Top individual fundraiser receives 3 single day vouchers to Rainforest Adventure Camps

Organization

- Event will begin in the gym
- Volunteers stationed along route as in previous years
- Parents welcome to walk with classes
- Announcement reminders to begin next week

7. Car Boot Sale

Event Date: Sunday, June 7, Time: 2:00 PM – 5:00 PM

- Rain or shine event - Outdoor if weather permits or gym backup plan, if raining

Participation

- 19 families currently registered
- Vendor booking fee: \$20
- Minimum 15% proceeds donated to PAC

Planned Features

- Cotton candy, popcorn, juice
- Used book sale
- Student leadership sales table
- Possible DJ/music support from school parent volunteer

Promotion

- Flyers to be distributed
- Social media promotion encouraged
- Large roadside signage planned
- Posters to be shared with community centres and local groups

8. Principal's Report

Appreciation

- Administration thanked PAC and volunteers for ongoing support and contributions

Parent Appreciation Event: [Tentative date: June 10]

- Morning drop-off appreciation event planned
- Staff and Grade 7 students will welcome parents with treats and music during drop-off

Student Learning Updates

- Grades 3 - 4 participated in cedar weaving workshops
- Grades 5 - 7 French students participated in crêpe-making cultural activity
- Ultimate Frisbee sessions currently underway

Garden Project

- New garden beds installed as legacy project

Visiting Educators

- Educators from Spain, Latvia, Australia, Yukon, Vancouver Island and other regions visiting the school to observe inquiry-based outdoor learning practices

Kindergarten Welcome

- Scheduled for May 20
- PAC volunteers to attend: Arnold & Joy

End-of-Year Assembly

- Scheduled for the last day of school in the morning
- PAC executive members invited to attend

9. Staff Appreciation Discussion

- PAC discussed plans for staff appreciation lunch
- Goal is to remain budget-conscious while still providing meaningful appreciation
- Ideas discussed: Catered lunch, Costco salads, vegetarian-friendly options
- Tentative budget discussed around \$20–25 per staff member

10. PAC Executive Positions for September 2026

Discussed Roles

- Co-Chairs
- Treasurer
- Secretary / Backup Secretary
- Events Coordinator
- Communications/Messaging
- Website
- Hot Lunch Support

District PAC

- Discussion about District PAC nominations and voting structure
- Clarified: Any PAC member may attend meetings
- Each school receives one vote, elections currently underway

Meeting Schedule for Next Year - Agreed tentative PAC meeting schedule: Third Monday of each month

Meeting adjourned: 6:20pm
Next Meeting Date: September 2026 TBA