

## Jessie Wowk Parent Advisory Committee Meeting Agenda

Date/time: Jan 20, 2025; 5:30pm

Present:

Regrets:

Meeting location: Jessie Wowk library

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1. Land acknowledgement – Arnold

- *We acknowledge and thank the First Peoples of the **hən̓q̓əm̓i̓n̓əm̓** (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.*

2. Review of previous meeting minutes– Michelle

3. Budget update (5 mins) – Crystal

4. Pickle Ball (5 mins) - April, Michelle & Arnold

5. Playground (10 mins)– April, Michelle & Arnold

6. Hot lunch program (10 mins) – Mable & Michelle

7. Special events (5 mins) –Michelle

8. Fundraising (5 mins) – Arnold/Michelle

9. Update from Wowk Principal (15 mins) – April

## **Meeting Minutes (Jan 20, 2025)**

Present: Ms. Pikkarainen, Arnold, Mabel, Victoria, Candy, Michelle, Karen, Natalie, Belle  
Previous meeting minutes passed

### **Budget**

- Treasurer Report for December 31, 2024:
- As of December 31, 2024, this is our financial position
  - o General Account Balance - \$44,638.24
  - o Gaming Account Balance - \$5,345.30
  - o Note the balances are just a snapshot.
- The Gaming Grant 2023-2024 Reporting was submitted on November 22, 2024. PAC has spent \$600.00 this school year for the Orange Shirt Day Assembly POW WOW Dancer on September 27, 2024. PAC to plan on the use of funds for the remainder of this school year from January to June 2025.
- Revenues comprise mainly the hot lunch program, and Food Days held twice weekly.
  - o From October 1 to December 31, 2024, Munch a Lunch, we had 26 Hot Lunch days that generated a total revenue of \$23,337.50 with a total net profit (after Stripe and cost of lunch) of \$6,247.89. The highest gross margin was from the 2 Movie Days with an average gross margin of 55%. The next highest average margin was from Subway Day at 32% followed by Pizza Day at 31%.
- The Fundraising committee spent a total of \$609.00 for an annual movie license in October. PAC made \$216.36 profit at 34.23% gross margin from our first Movie Day on November 14, 2024, with Pizza orders and food combos from Munch a lunch, and a concession. Based on this event's results, it will take approximately 3 movie days to recover the annual movie license costs. We had another Movie day on December 6, 2024, with data to be confirmed and included in February's PAC meeting.
- The Special Events Committee hosted the winter celebration, featuring decorations, a photo booth, a magician, sushi, pizza, and various activities, with total expenses amounting to \$1,810.14. While the Special Events Committee raised \$310 from the silent auction and \$115 from other activities—the Graduation Committee earned \$1,742.05 from the Winter Festival.
- The graduation committee has submitted \$913.03 in total reimbursements with \$1,086.97 of the Grad PAC sponsorship budget remaining for the remainder of this year.
- A reminder to all PAC members and teachers:
  - o A Google form has been created for reimbursement submission. The following is a link to Jessie Wowk PAC Reimbursement Request Form (<https://forms.gle/onhgYRAfvjXsuaTt5>).

- The form is accessible to those with this link regardless if they submit reimbursements with Gmail or other emails such as Hotmail, please share the link with those who need reimbursement from PAC. Thank you!

### **Pickleball**

- Tennis XL, 40 min x 4 sessions per Division, from Feb 18-25
- \$11 per student plus GST, total \$2494.80
- PAC approved funding
- Will have after school sessions that parents can register for (via link sent)

### **Playground**

- Meeting with Dave from Habitat, which did these schools: Mckinney, Thompson, Grauer, Blair, South Arm
  - Talked about where the playground would go, which is on the west end of basketball court, facing Richmond Christian School in a long-rectangular shape
- Will be doing it in phases, as opposed to one go
- See how much individual aspect will be cost
- Certain parts can be community based, others cannot (because of safety reasons)
- Will have slides, climbers and spinners at initial stage (with 2-3 year planning)
- Zip line will be in second phase
- Student council to survey classes
  - Once have student feedback, go back to Dave to see how much it would be
- Ms. Pikkarainen would work with District on ground foundation such as wood chips (up to \$20K can be saved)
- Habitat company also has marketing department
  - Goes out to businesses to get fundraising
  - E.g. in the past for another project, SuperSave donated fencing
- From District guidelines, need to each out to 3 companies to get quote
  - Will reach out to Henderson and Playpower
- For the actual build, district preps the ground when they can and for the build weekend, we would gather volunteers and equipment
- Current playground → the City will repair, but don't know timing yet
- PAC will set donation link specific to playground
- Or can go thru school district (School Cash Online) and will get tax receipt
- Aim to have playground contract by the end of school year

### **Hot Lunch Program**

- Potential vendor will have many items to choose from
- Will explore starting in April

## **Special Events**

- Lion Making
  - o Teachers like it because bring sense of community
  - o Div 2 did design on lion
  - o Younger kids were inspired by Div 2's work
  - o Really neat because it uses recycled materials and not buying new things
  - o Still need to work with Div 1 to make lion head
- For assemblies, parents are welcome to join, e.g., Wowk Cares assemblies
  - o Note that not all assemblies are a performance
- When things are optional for kids, then the school will not announce for parents to come
- School or PAC events, parents are welcome to come and participate (e.g. volunteering)
- Student council run events, Ms. Pikkarainen will check first whether it is OK for parents to come
- Walkathon (will be in April and May)
  - o Not too long of a route, just side streets of Wowk
  - o 20 min at the most
- School wide field trip
  - o Still planning stages
  - o Go to Garry Point or Terra Nova
- 50/50 Draw
  - o Can't do online ticket sales from the license
  - o Member of PAC has to be present, and parents come to purchase them
  - o Can do over movie nights
- Movie Night, continue doing every month

## **Update from Wowk Principal**

- Gratitude to PAC for hosting so many wonderful events, Winter Celebration, movie nights, lunar new year craft
- Thank PAC for classroom funds that are provided, some teachers used for materials, field trips
- Update on different field trips:
  - o In school performance
  - o Some classes went to gymnastics
  - o Some classes did Science made Fun workshops
  - o Some classes went to Richmond Art Gallery
  - o Upcoming Field Trips include: 6/7 camp Cheakamus Camp in Squamish, Terra Nova Sharing Farm, skating, drama workshops, Core French (Performance by Missy D, bilingual artist), author visit

- School-wide field trip, haven't done one in the past, and happy that PAC is willing to sponsor a part of it
  - Mix of school bus and parent drivers
  - Create a sense of place around us
- Survey from ministry for Grade 5 → Middle years development index
  - Sense of belonging, how they are feeling / wellbeing
- FSA → survey student wellbeing
- School logo → have meeting this week
  - See what that process will look like
  - How we will get student feedback
  - Intention is not to change it from Wolves
  - Learned that Jessie Wowk is Ukrainian immigrant and Wowk in Ukrainian means wolf
  - Spirit Wear, we are hoping to have something by end of school year and get rights to the logo and then send to our vendors
  - Hoping to have something that is accessible to everyone like a T-shirt
  - Recovering cost of the logo – some items will be for fundraising
- Wowk Cares
  - Did some scanning back in Spring, looking at student engagement
  - What the school found was it was hard to understand Wowk Cares and literacy component so decide to merge the two, focusing on connection to see how the school can deepen learning and engagement
  - Some students feel they don't feel they connect with kids in other classes
  - Some say they want clubs
    - As staff, they asked what are kids telling us? Maybe its not specific clubs, but have opportunities to connect with kids and adults
    - Creative Connections Club (run during recess and lunch)
    - Intermediate and primary
    - One teacher doing drumming -> explore rhythm and math
    - For primary, its rotation, working with different materials
    - Hoping can foster relationships between classes
    - Consider: what are you taking from clubs day that you can take back to your learning
- If there are any topics that parents are interested in, we can invite some in workshops for next PAC meeting