

PAC Meeting Minutes - Nov 2021

Meeting Began: 6:35 pm on Microsoft Teams

Attendees: Alaric Wang, Chris Daum, Belle Leung, Pamela Chan, Tammy Lau, Jon Lau

Welcome and introductions

- Alaric opened meeting
- Last meeting of the calendar year, next meeting in January
- Principal's Report moved to the first item on the agenda

Principal's Report - Chris Daum

- Mr. Daum welcomed participants to the meeting.

Report Cards

- Report cards will be sent home on Thursday, December 16, 2021
- Normal reporting period under Option B with traditional letter grades will apply to most divisions, with one division applying Option A for communicating student learning through digital portfolios.
- For second term, report cards will be converted to myEd as per school district guidance.
 - An email with information and instruction will follow, as well as Wowk News.
 - E-portfolios will be used for core competency self-reflection in three areas.

- Regular communication in the weeks leading up to the Term 2 report cards on myEd will be forthcoming.
- School office and teachers will be available to assist with any challenges with access.

Winter Celebrations

- Ongoing discussions on how to celebrate as a community this year while restrictions remain and balancing the comfort levels of all.
- Options may include a band performance (Ms. Khoo), and an assembly with families on December 16/17, 2021 which may include divisions performing or presenting an activity to come together as a community and celebrate winter break in different ways. Spirit Days may also be added.

Remembrance Day

- Mr. Daum expressed appreciation to all for the Remembrance Day assembly; it was a meaningful recognition of the day.

Parking Lot

- Mr. Daum expressed appreciation to all those following the pickup and drop-off measures.
- A reminder that if there is difficulty finding parking, there is parking in the surrounding neighbourhood.
- Afternoon pick-ups remain challenging due to the volume of cars arriving at the same time, a reminder there is no parking in the drop-off zone.
- A reminder to share this with others and continued appreciation for those dropping off only.

Book Fair

- Last day is Wednesday, December 1, 2021
- On-line fair has been a good option this year, with plans to return to an on-site fair in future.

Hold and Secure Drill

- Hold and Secure drill will teach students how to stay safe, calm, and to follow the directions of staff in the event of an outside threat.
- Examples of outside threats can include a gas leak, robbery, dangerous animal or police incident, different from a lockdown situation which is a threat to the school.
- As part of the hold and secure drill, everyone is brought inside and the doors are locked and class resumes.
- An email will be sent out in advance with information and to have families discuss with children at home before the drill, especially the younger students, the need for the drill and a reminder that the drill is not a real emergency.

School Website

- New school website, updated with more ability to configure it to school needs.
- Includes a section for PAC that can be customized.

Mr. Daum expressed appreciation for the work with staff, PAC and students so far this year.

Alaric Wang -

Adoption of October 2021 Minutes

- Motion to adopt minutes:
 - First - Alaric Wang
 - Second - Belle Leung

Adoption of November 2021 Agenda

- Motion to adopt agenda:
 - First - Alaric Wang
 - Second - Belle Leung

Cross-walk and Parking Lot Safety

- Parking lot is very busy during the peak 10 minutes of pick-up and drop-off times; request that parents come earlier or later to avoid these periods and park in the surrounding neighbourhood.
- Crossing guards remain in place to assist; request additional volunteers to help oversee the crossing guards.

Virtual Book Fair

- Last day this Wednesday, approximately 50 books have been sold so far.

Math Club

- PAC sponsoring Math Club, run by Mr. Angman.
- 70 students signed up so far.
- Located in the gym on Thursdays at lunch with an opportunity for a competition in June 2021.
- Encourage parents to consider it for Grade 4-7 students.

Food Days Update

- Running smoothly with pizza days.
- Starting conversations to add additional food days to Term 2.
- Mr. Daum provided an update that there is staff support to consider additional day(s) for January.
- Provides an opportunity to fundraise and for the students to enjoy the lunches.

Spirit Wear Update

- Some delays to shipments due to supply chain issues of raw materials,
- Arrival still expected for prior to winter break.

Gift Card Fundraiser Update

- Gift card fundraiser completed and distributed gift cards.
- Contact Alaric if anyone has not yet received their order.
- Successful campaign, sold \$25,000 in gift card value resulting in \$850 profit, an increase as compared to last year.

Movie Ticket Fundraiser Update

- 500 tickets sold for an expected profit of \$500.

Outdoor Ed 2023 Fundraising Proposals

- Still pending fundraising proposals.

Mural Project Update

- Project underway with the artist (Ann) working with students weekly.
- Mr. Daum noted that the project and student's contributions have been very well-received and will brighten the front of school and further builds on the sunflower project.
- Participation in the project reflects school values, and allows students to contribute creatively; pleased with the progress and expressed appreciation for PAC's support.
- Plans for a future unveiling.

Winter Celebration

- Winter celebration plans remain limited due to ongoing health restrictions.
- Any activities planned will be safe and in the spirit of the holidays.

Additional Item: Flood Donations

- Government is providing support for flood relief through donation matching.

- Considering how PAC and the school can support flood relief at this time of year as they have done for past relief efforts.
- Mr. Daum supports collaborating with PAC to support this relief effort and discussing this further.

Financial Report - Jon Lau

- Current balance with food days is \$42,000, with payment pending for the gift cards of \$25,000, which will leave a balance of \$20,000 in the general account.
- Received gaming grant of \$10,000 as a combined grant from last year and this year which has not yet been spent due to restrictions.
- Drawing down on gift card balance from Pizza Days, which generates approximately \$300 in profit after expenses.
- Positive response to Pizza Days and an increase in sales in November 2021; a successful fundraiser for PAC.
- Expenditures low to date with additional expenses expected later in the year after classroom allocations.
- Alaric noted that the gaming report is typically submitted at this time for next year's grant; anticipate submitting this week, confirmed by Jon.
 - Approximately \$1000 left in pizza gift cards with more ordered through the fundraiser to replenish the balance.

Closing Remarks - Alaric

- Future discussions planned with Mr. Daum for a hybrid combination of in-person and online meetings and/or a live stream combination to meet all preferences.
- Expressed appreciation for all in attendance.
- Mr. Daum expressed appreciation for all in attendance.

Meeting adjourned at 7:20 pm

Next meeting: January 2022