

Jessie Wowk PAC Meeting Minutes (Sep 23, 2024)

Attendees: April Pikkarainen, Mabel, Belle, Crystal, Anita, Yvonne, Victoria, Anna W., Zoey Zhang, Jacqueline, Jennifer Plattner, Michelle Miao, Arnold Fok, Tiffany Wang, Lang Foo, Olina Lin, Jon Lau, Winton Lo, Natalie

- Last June's meeting minutes approved
- This meeting's agenda approved

PAC Meeting Schedule 2024 – 2025

- PAC meeting set for 3rd Monday of each month at 5:30pm. If it falls on a holiday, the PAC meeting will be moved to the 4th Monday.
- No meeting on Dec, Mar, Jun

Budget Update

- Treasurer Report for September 23, 2024:
 - As of September 1, this is our financial position
 - General Account Balance - \$37,147.57
 - Gaming Account Balance - \$1,709.20
 - Note the balances are just a snapshot.
- We have yet to receive the Gaming Grant for this school year, applied earlier during 2024 for an estimated total of \$4,400.00. PAC has agreed to pay for \$600.00 from the Gaming account for the Orange Shirt Day Assembly POW WOW Dancer on September 27, 2024.
- Projected revenues comprise mainly of Hot lunch program Food Days twice a week with a total estimate of \$20,600.00 and fundraising initiatives bringing in a total of \$3,050.
- The draft operating budget from September 1, 2024 to August 31, 2025 was presented with new special events and fundraisers such as Movie nights and 50-50 raffle ticket draws for Lunar New Year event. The total estimated Special events expense will be \$2,500.00 and Fundraising expenses will be \$750.00.
- PAC has confirmed a maximum of \$2,000.00 for 2025 graduation and grad related contribution this year. The treasurer will create a google form for reimbursement submission before next PAC meeting.
- The budgeted contribution for school clubs is staying the same as prior year at a maximum of \$500.00. The miscellaneous contingency costs have increased to \$1,000.00 from \$500.00 last year to provide an increased buffer for ad-hoc costs for the increased special events and fundraising initiatives to boost community and student engagement for 2024 to 2025 school year.
- Draft budget to be reviewed and approved by co-chairs, Michelle Miao and Arnold Fok.

Sub-Committees

- Looking to form 3 sub-committees where they with specific focus. Need a lead from the PAC executive meeting to be the lead. The role of the lead will be sub-committee and report back to the PAC group each meeting. The sub-committee can include parents that are not on the PAC. However, for consistency and reporting back purposes, it is asked that PAC member be the lead for the sub-committee.

- Discussion of the specific items to be done within each of the reporting sections.
 - Hot lunch program – Lead: Mabel; Scheduler: Anita
 - Responsible for dealing with food vendor,
 - Coordinating volunteers for hot lunch days
 - Search for need vendors and systems as need to improve efficiency.
 - Consider recycling and disposal
 - Special events – Lead: Michelle
 - Planning of existing special events such as: Winter & spring fest, etc.
 - Plan the event within the budget set by PAC.
 - Grad committee – Lead: Natalie, Amy
 - Booth at special events
 - Fundraising – Lead: Arnold
 - Raffle Tickets 50/50 draws – need gaming license (\$50 per license)
 - Silent auctions – need to gather silent auction items.
 - Recycling bottles and cans within the school.
 - Movie nights – need movie license \$500
 - Do once a month
 - Can consider free admission and charge on concessions
 - Should encourage everyone to bring all garbage home
 - Wowk has popcorn machine; previously also bought bulk from Kernels
 - Application of applicable grants.

Webmaster

- Posting of minutes, banners, poster, regular update every month.
- Lead: Victoria

Hot Lunch

- Pizza day will be on every Tues. Pizza vendor will be Fusion Pizza
 - Hot lunch ordering start on Sept 24. First hot lunch will be on Oct 1
 - Food will be: pizza (cheese, pepperoni, hawaii, veggie, bbq chicken, beef), lasagna, cheesy bread.
 - In the beginning, we will do individual boxes with the aim to do large boxes later on. This will be based on volunteer availability.
 - Lunch for pizza has many flavours for now, will refine in Jan.
- Free choice day every Thurs:
 - Food will be: Sushi, pasta, teriyaki, subway,
 - Hot lunch ordering start on Sept 24. First hot lunch will be on Oct 3
- Can explore other vendor options in the future
- How can parents order through Munchalunch: Every time an order is placed, there is a charge to PAC. To increase PAC fundraising, parents are encouraged to do bulk order. Parents can order from Sept 24 to end of Dec 2024.
- Recycling and compost at school
 - Should encourage children to recycle as a general idea

Grad Committee Update

- Mr. Ray's view is that it's going to be minimized
- Booths at reserved at Winter Celebration for Grade 7 Grade fundraising
- Q1 2025 may do another rounded if needed, as agreed with Mr. Ray
- Other than that, grad parents will take care of the other funds

Update from Principal

- Received info from Superintendent on Personal Digital Devices
 - Using it under supervision only
 - Keep it inside for recess
 - E.g. volleyball is school event and school hour so rules apply
- This week events
 - Terry Fox: Raised double the amount >\$1000
 - Friday Sep 27: Parents can join Orange Shirt Day assembly
 - Peter White, tell his story and share his history thru Pow Wow dancing
 - Engaged in story walks in the afternoon
- Outdoor Learning Space coming together
 - Student-driven, taking their lead to how to transform that space
- Next Month, will have student-learning update
 - 5 throughout the year: 2 are conference, 3 are report card
 - Oct 22 and 23 are early dismissal for conferences, but teachers can also hold conference on other days
- Cross Country Run
 - M W F at lunch
 - Collectively see how many laps we can do
 - Oct 22, have district cross country fun run
- School Story in WAAG
 - Ties in all our classes
 - Guides all of our teaching and learning
 - In reviewing survey for Gr 3-7 last year from Mr. Daum, a big theme from a lot of students is that they are seeking the connection with people inside or outside their classes