

May 1, 2024

Dear Parents/Guardians,

The purpose of this letter is to inform you that your child is participating in the **Richmond Elementary Schools Zone Track Meet** to be held on Thursday, May 16<sup>th</sup>, 2024 at Minoru Track.

Your signature on the attached Consent Form confirms that you are aware of the information provided in this letter and permit your child to participate on this athletic team or activity during this athletic season.

Below is the information for this event:

- **Team: Zone Track Meet** 7191 Granville Ave
- **Names of Teacher Sponsors:** Mr. Ray, Mr. Lorenz, Ms. Pivko, Mr. Gustafson, Mr. Kirkegaard, Ms. Liu, Ms. Lee, Ms. Keillor and Mr. Daum
- **Name of Coaches:** All grade 3 - 7 teachers and staff
- A list of your child's events and the schedule of events will come home soon. The long distance competitions will begin at 9:00am and the field events at 9:30am.

Students at the Track Meet will be supervised by a minimum of 2 school employees IN OUR SCHOOL'S DESIGNATED SET UP AREA, which will be in the stands on the west side of the field. Parent helpers would also be appreciated to help supervise and please indicate on the attached form if you are available. Please note that your child may not be directly supervised by an adult at all times while at the meet.

Since it is an all-weather track, the meet will be cancelled only under extremely poor weather conditions. **Students are requested to dress in layers with a warm layer and a waterproof layer. Students can wear their Wowk T-Shirts or if they don't have one, a blue T-Shirt if possible. Students should also bring a water bottle, hat, sunscreen and a healthy bag lunch.**

Please note that accidents can be the result of the nature of the activity and can occur with or without any fault on either the part of the student, or the school board or its employees or agents, or the facility where the activity is taking place. Some specific risks and dangers include: injuries related to the physical demands of the activity and/or lack of activity skill; psychological injury due to anxiety; becoming lost or separated from the group; other risks normally associated with the activity or environment. By allowing your child to participate in this activity or team, you are accepting the risk of an accident occurring, and agree that this activity, as described above, is suitable for your child.

At the elementary level, transportation to the Track Meet is organized by the teachers with the cooperation of parent volunteer-drivers to and from the track meet. All volunteer drivers needed to bring students to the track meet will need to complete the *SA-61 Driver Authorization Form for Volunteer and Staff* for the Principal's approval; this form is available from your teacher or at the school office.

**All students must sign out with a designated staff member in the school's designated set up area in the grandstands before leaving Minoru.**

Finally, we ask that you and your child read, complete and return the attached Consent Form to school no later than Wednesday, May 8<sup>th</sup>.

If you have any questions about your child's participation on this school athletic team, please feel free to contact your classroom teacher.

Thank you for your support!

Sincerely,

Mr. Daum  
Principal

Hello Jessie Wowk Families,

Attached you will find some important information regarding our District Zone Track Meet which will be held on Thursday, May 16<sup>th</sup>. We ask that you please take the time to read through this information so that you have a good understanding of the event and what needs to be considered to help make it a successful, safe and enjoyable day for everyone.

The purpose of this letter is to highlight some important information from this consent form that is important for families to be aware of:

- This year, to help make sure that all students arrive to the track meet on time, we will be asking for parent volunteers to drive students to and from Minoru Field. Please note:
  - we do ask that you please complete a Driver Authorization Form with the consent form if you are able to drive students to and/or from the track meet
  - If you are unable to drive your child to and/or from the field trip, we will arrange for transportation for your child
- Parking around Minoru field is very limited and at this time it is being asked that families do their best to bring students to our designated drop – off zone. We will share information about the drop-off zone with all parent drivers. Please leave plenty of time to find parking and plan for a lengthy walk in order to pick up your child at 2:30 pm or earlier following their final event.
- All students must sign out with the designated staff member before going home. You will be informed of who this staff member is before the track meet. We ask that students are with their parent or whomever they have permission to go home with when signing out so that our staff are able to see who our students are leaving with.
- In the event the track meet is cancelled due to rain, we will inform families through email on the morning of Thursday, May 16<sup>th</sup>. We will also include rainout date information.

*Please complete the two sided document that includes the Permission Form and Parent Driver Form and have your child hand it to their teacher by Wednesday, May 8<sup>th</sup>*

Sincerely,

Your Jessie Wowk Track and Field Committee

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Division #: \_\_\_\_\_

**ZONE TRACK MEET AT MINORU TRACK - Thursday, MAY 16<sup>th</sup>****Parent's/Guardian's Consent and Acknowledgement of Risk**

My signature below indicates my consent and acknowledgement of risk as well as my permission for my child to participate at the Zone Track Meet.

- I accept responsibility to assist my child to make transportation arrangements to/from games and competitions with the support of the coach/sponsor teacher. I will take responsibility to communicate and confirm with my child, Coach and Sponsor Teacher this method of transportation to and from games and competitions/tournaments.
- I accept the risks/hazards inherent in the program/activity(ies) and understand and acknowledge that my child may be involved in an accident and may suffer personal and potentially serious injury arising from my child's participation on this athletic team.
- My child will abide by the District Code of Conduct (as attached) as a member of this athletic team. In the event my child fails to abide by these expectations, disciplinary action may include my child being excluded from further participation or that I be contacted to pick up my child (unless I have specified other transport arrangements); I will be responsible for any costs associated to send my child home.
- I acknowledge that it is my responsibility to inform the Coach and Sponsor Teacher of any medical/health concerns that may affect my child's participation. My child has no illnesses, medical conditions, allergies or disabilities that may require special attention.
- I consent that the Board, through its employees, agents and officers, may secure such emergency medical services and advice as they deem necessary for my child's immediate health and safety, and that I shall be financially responsible for such services and advice.

My child \_\_\_\_\_ has my permission to participate in the Zone Track Meet at Minoru Track  
on Thursday May 16<sup>th</sup> at 7191 Granville Ave

PARENT/GUARDIAN NAME (Please print): \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Cell #: \_\_\_\_\_ Email: \_\_\_\_\_

EMERGENCY CONTACT NAME (Please print): \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Contact #'s (home, work, cell): \_\_\_\_\_

My child has the following medical condition that requires special attention \_\_\_\_\_

• Please see the following page for important track meet transportation information

**Student Commitment to Safety, District Code of Conduct and Acknowledgement of Risk**

My signature below indicates that I will commit to behaving safely and abide by the District Code of Conduct while I am on this school athletic team.

- I will participate in all my athletic events at the Track Meet to the best of my abilities.
- I will behave safely and will wear appropriate clothing and use appropriate equipment as a member of this athletic team.
- I have been briefed by my Coach and/or Teacher on the elements of risk and dangers involved and the precautions that are to be taken.
- I will abide by the District Code of Conduct, school rules, and expectations set out by the Coach and/or Teacher and Supervisors.
- I will report any safety, medical or health issue or injury to the Coach and/or Teacher.

Student Name (Please print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Child's Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Division #: \_\_\_\_\_

Please indicate below which applies to your family for having your child transported to the track meet:

\_\_\_\_\_ I am able to drive my child(ren) to and from the track meet and I have space for \_\_\_\_\_ more students.

If you have a child in another division who you will be driving as well to the track meet, please write their name and division here:

\_\_\_\_\_

Name

\_\_\_\_\_

Division

Have you already completed a Driver's Authorization form for this school year? \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_ I am unable to drive my child both to and from the track meet and require arrangements to be made with another family for my child to attend the track meet on May 16<sup>th</sup>

\_\_\_\_\_ I am unable to drive my child to the track meet but I will pick up my child from Minoru field to take them home after their event or at the end of the track meet.

Do you have any questions regarding transportation for our students to and from the track meet?